

Fred A. Mitchell Jr.

Chief of Department

Fire Business: 978 352-5757

Fire Facsimile: 978 352-5741

TOWN OF GEORGETOWN

Fire Department Headquarters

47 Central Street

Georgetown, Massachusetts 01833-2408

Dear Applicant:

Thank you for your interest in an employment opportunity with the Georgetown Fire Department.

Attached you will find an employment application which must be completed. In addition, the department will verify the information contained in your application by conducting one or more of the following:

* Criminal records check (both State & Federal).
* A motor vehicle records check.
* An extensive background check conducted by this department or other agency.
* Any additional information requested by this department which may be a condition of employment.
* Any and all other requirements mandated by the Commonwealth of Massachusetts to become a certified firefighter.
* By signing this form, you are giving authority to the Town of Georgetown and the Georgetown Fire Department to thoroughly investigate the above-required information.

You, the applicant, will be scheduled for a pre-hire physical exam at an Occupational Health Center of the Town and the Department’s choosing. This exam may consist of a physical, vision and hearing test, drug screen, lift test, EKG, blood work, and chest X-ray or any combination of the above stated.

**Personal Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street & Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Personal Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class of License: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has your driver’s license ever been suspended? **Yes\_\_\_\_ No\_\_\_\_**

Have you ever been arrested? **Yes\_\_\_\_ No\_\_\_\_**

Have you ever been convicted of a felony? **Yes\_\_\_\_ No\_\_\_\_**

If answered yes to any of the above questions, explain and attach on separate page.

Who is your employer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What are your normal work hours? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you willing to give up your time to be a call firefighter? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you willing to take training to be a call firefighter? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any physical or mental problems that you are aware of that might affect your fighting ability? **Yes\_\_\_\_ No\_\_\_\_**  If yes, please explain. Use a separate page if necessary:

Do you belong to any municipality? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Military Service? **Yes\_\_\_\_ No\_\_\_\_** Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why do you wish to be a firefighter? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Principle Duties of a Firefighter**

This is by no means a complete list, and should be considered general guidelines for the type of physical and mental demands placed on the individual employed as a firefighter.

1. Under direct supervision, to perform general duty firefighting work in extinguishing fires. This may involve the performance of hazardous tasks under highly stressful emergency situations while protecting life and property. This frequently requires strenuous physical exertion under conditions of smoke, extreme heat, gases, and cramped surrounding; must be able to perform related work as required.
2. Alarm response to assist in extinguishing fire, mitigating hazardous materials, driving and operating equipment and apparatus,
3. Lay, couple, and connect fire hose; advance fire hose into burning buildings to direct fog or water stream, and/or using various heavy stream appliances and extinguishers.
4. Erecting and climbing ladders, including aerial ladders.
5. Ventilation of burning buildings and other emergencies that creates an unsafe environment.
6. Using forcible entry tools, if necessary, to gain entry to buildings and to chop or break out openings in roofs, floors, partitions, and ceilings for various purposes.
7. The entering of burning buildings to evacuate and rescue persons in danger.
8. Administering first aid, resuscitation and performing rescue works, such as medical emergencies and other rescue work such as motor vehicle accidents, water rescue, and machinery accidents.
9. The conducting of fire prevention practices and education programs to eliminate hazards and to promote public education and awareness.
10. Complete a six month mandatory probationary period.
11. Maintain a minimum requirement of 6% attendance to response, meet minimum training guidelines, and other related duties as specified by the Standard Operating Guidelines of the Georgetown Fire Department.
12. Holding and maintaining a certification in CPR and minimum of First Responder level medical training.

I understand these duties as written and voluntarily agree to adhere to the expectations and refinements of the department as explained.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Character References**

We are requesting three (3) character references. These persons should be personally acquainted with you, have knowledge of you and your character. You cannot utilize a reference that is related to you, or a current Town employee.

1. Contacted **Y** or **N**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone and/or email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Contacted **Y** or **N**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Contacted **Y** or **N**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**False statements on this application will be considered grounds for refusal or immediate dismissal.**

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Applicant’s Signature Date